

**COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS
TITLE 60: BOARD OF EDUCATION**

SERIES 20 - RESEARCH REQUESTS (320)

§ 60-20-320 Research Requests

The researcher must take the following steps:

- (a) Obtain a copy of the PSS's policies statement on research requests.

- (b) Present a letter of introduction and authentication from the responsible official (i.e., department chairman or above) of an institution of higher education or a professional organization along with evidence of approval by the sponsoring institution's human subjects committee, institutional review board, or comparable committee.

- (c) Submit a copy of the research proposal to include an outline of the research design, copies of the instruments to be used, and an outline or summary of techniques and procedures to be used in the study, including an anticipated date the PSS can expect a report of the findings.

- (d) Obtain approval by the Commissioner/designee.

- (e) If a survey is to be used, a copy of the survey questions with an estimated time to complete the survey must be provided to the Commissioner's office.

- (f) When appropriate, the researcher must agree to provide the Commissioner with a copy of the results of the research.